

Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, April 9, 2024, at 7 p.m.
Oakland Town Hall

Present: Jack Byrd, Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen and 9 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m. The Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the March 12 Regular Town Board meeting and the March 21 and April 4 Special Town Board meetings were reviewed previously and no changes were made. DD motioned to approve the meeting minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen shared the election inspectors just completed a successful April 2 Spring Election with 268 voters casting ballots; she is working on the Form CT documents to get them to our CPA for submittal to the Department of Revenue; preparations for the 2024 Annual meeting are complete; preparations for the August and November elections are taking place; she attended the April 5 WTA training in Cable for compliance with the Board of Review requirements and she also received information at that meeting regarding Act 12 reporting requirements for the Fire Department in order to receive our full shared revenue; and she is working on submitting the quarterly payroll reports to the IRS. Treasurer Stacy Fornengo—nothing to report. Supervisor Dana Dolsen thanked the fire department members for volunteering their time (and some Saturdays) to install air hoses in the fire department garage. A brief discussion followed regarding Fire Department reporting and accountability; putting together a job description for the chief, secretary, assistant chief, etc.; requiring affidavits to be filled out (number of hours worked, etc.) prior to receiving a stipend, etc. Direction on this would need to come from the Board. Supervisor Randy Polson reported he has received a few calls on the roads and culverts and has been passing the information on to the road crew. Chair Jack Byrd reported the road crew has been doing spot grading on the roads as they begin to dry up from spring thaw. Fire Chief John Melcher was not present—no report. Road Crew foreman Brian Conley reported they have finished pulling and hauling stumps on Oliphant Road; placed erosion control on Oliphant Road; filed the DNR permit paperwork for Oliphant Road; changed the oil and filters on the F550; fixed the toilet at the shop; picked up steel and welded a cart for the steamer; changed the blades on the graders; plowed snow and sanded the roads; put the steamer together; steamed culverts; graded roads; picked up parts at Fabick/CAT and fixed the Wilkinson/Old Lyman Lake Road intersection. County Board Supervisor Joe Moen shared the County Board is currently transitioning due to the recent election; there is a Forestry forum on April 16, and committee assignments are being looked at and some will change. Community Event Group representative Dana Dolsen reported the pancake breakfast is coming up on April 20 from 8 a.m. to 12 noon (\$7 per person). Preparations are also under way for a Wellness workshop on October 12 from 9 a.m. to 3 p.m.—they are working with Chelsey Thompson from ARDC and will have health and legal vendors and speakers present. They are also beginning preparations for the annual Fall Fest in September.

Bills: The Board previously reviewed the bills and DD motioned to approve paying the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Plan Commission: The Plan Commission met on Monday, April 8, at 2:30 p.m. Correspondence from Douglas County Zoning (forum to be held) was cancelled and no applications have been received to be reviewed. They are currently reviewing old ordinances to see if updates are needed. They reviewed the

letter received from the Department of Natural Resources on the Wake Enhancement ordinance. They are reviewing the Olson property improvements; Parr Road issue—road crew is unable to plow (an email will be sent to the WTA for guidance); they are looking at the remote access policy for their meetings, voting, quorums, etc.; and finally, they are looking at their record retention policy. The next meeting will be on May 13.

Garage Door Replacement: Randy reported on the research completed to replace the garage door at the town garage as there is not enough clearance for the new graders and they can no longer get parts for the current old doors. They will be replacing the dual doors with one 18-foot door (to include a garage door opener). The estimated cost is \$9,937. DD motioned to purchase and install a new garage door with the garage door opener; RP seconded; all were in favor via voice vote; motion carried.

Clean-up Day Status: LD will prepare a map. Last year's flier was handed out to board members—the Board will look at the prices on the flier and get back to LD with changes so they can be posted.

Public Comment: LD shared that VFD hours will need to be tracked for reporting purposes in order to receive the additional shared revenue (it is part of Act 12). The Department of Revenue is preparing the documents and the reporting requirements. DD mentioned we will need to update the hall rental agreement/rules adding what is and is not acceptable (i.e., no hanging items such as a pinata from the ceiling pipes, etc.). The next town board meeting will be Tuesday, May 14, at 7 p.m. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk